ADVANCED CRYSTAL REPORTS 2008

Course Objectives:

On completion of this course delegates will be able to create reports that will allow the user to analyse and interpret important business and management.

Target Audience:

This course is designed for report designers, with a basic understanding of Crystal Reports, who are responsible for the creation and distribution of more complex business and management reports.

Pre-requisites:

Delegates must be able to use a Microsoft Windows and a mouse, and have previous knowledge of Crystal Reports or attended the Introduction Crystal Reports 2008.

Delivery and duration: 2 day On-site Instructor led course.

Course Outline:

Review of Introduction Level Topics

Using multiple tables & linking

Selecting Data

Creating Grouped and Summary Reports

Creating Basic Formulas

Creating Running Totals

Overview of Running Totals

Using the Running Totals Expert

Creating Manual Running Totals

Overview of Crystal Reports Pass System

Overview of Variables

Using Variables in Formulas

Working with Parameters

Overview of Using Parameters in Reports

Creating Static Parameters

Creating Dynamic Parameters

Creating Cascade Dynamic Parameters

Create a TopN Parameter Report

Using parameters with conditional formatting

Using parameters to sort records

Working With Multiple Sections

Creating Multiple Report Sections

Formatting Sections

Create a Watermark Report

Using Drill Down Formulas

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Working with Cross Tabs

Overview of Cross Tabs

Creating Cross Tab Reports

Modifying Cross Tabs

Formatting Cross Tabs

Adding Formulas to Cross Tabs

Creating Multi-Level Cross Tabs

Creating Grouped Cross Tabs

Applying Conditional Formatting to Cross Tabs

Working with Sub Reports

Overview of Sub Reports

Creating Linked Sub Reports

Creating Unlinked Sub Reports

Sharing Data between the Main and Sub Report

Creating On-demand Sub Reports

Improving Report Processing using SQL

Creating SQL Expressions

Overview of SQL clauses

Creating SQL Commands

Editing & Renaming SQL Commands

Creating SQL Joins

Creating SQL Summary data set

Creating Top N SQL dataset

Working with Report Alerts

Overview of Report Alerts

Creating Report Alerts

Modifying Reports Alerts

Using Parameters with Alerts

Deactivating Report Alerts

Report Templates

Overview of Crystal Report Templates

Applying Built-in Crystal Report Templates

Removing Templates

Creating a Data Less Report Template

Maximum No. Delegates: 6

Follow up course(s):

Crystal Reports Server 2008

Tailored courses are available, for more information contact:

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